

Position Announcement: Community Engagement Manager

Reports to: Executive Director

Status: Full-Time, Non-Exempt

Salary: \$40,000/year plus benefits package

Organizational Overview: As Central New York's professional orchestra, Symphoria presents 50+ orchestra concerts each year through its Masterworks, Pops, Casual, Spark, Kids, and free Summer concert series and reaches 100,000 people annually in venues ranging from libraries to public parks to its home venue, the Crouse-Hinds Theater at the Civic Center. Presenting every genre of music, from Beethoven to jazz to the music of *Star Wars*, Symphoria's mission is to engage and inspire community members throughout Central New York with outstanding orchestral and ensemble performances, and innovative education and outreach initiatives, with a vision to build community through the power of great music, and in so doing, enhance the economic vitality and quality of life in Central New York.

Position Overview: The Community Engagement Manager (CEM) is a high-energy multi-tasker with dynamic leadership ability who builds coalitions and partnerships and believes in the power of music to connect the citizens of Central New York. The CEM works to build social capital by fostering person-to-person and people-to-place relationships and develop the skill and will of community members to engage in conversations about how performing arts organizations can best serve their community. The arts are a powerful catalyst for change and involvement, and the CEM will encourage civic engagement in order to build neighborhoods where people want to invest their time and resources to transform their communities. This position's success should ultimately result in residents with a deeper engagement and commitment to their community through Symphoria's mission.

Position Responsibilities include:

- Managing the creation and execution of an overall plan for community outreach and engagement
- Identifying and cultivating strategic partnerships to ensure key successes in Symphoria's community engagement efforts
- Managing the volunteers participating in the Community Engagement Committee, including meeting coordination, member recruitment and satisfaction, activities/initiatives, and impact
- Coordinating and executing key community engagement events
- Assisting in grant writing and reporting
- Designing and implementing evaluation tools to gauge and ensure impact
- Supporting marketing, communication and fundraising activities
- Undertaking any secondary tasks related to community engagement manager duties

Qualifications:

- A passion for both symphonic music and for bringing people together
- Proven ability to network with community resources, build and cultivate relationships and create community partnerships
- Prior community organizing, campaign organizing, and/or other forms of constituent building experience
- Ability to work a flexible schedule, to include evenings and weekends
- Knowledge of community development issues, and experience working in diverse communities including multiple generations (seniors, youth, working adults), as well as across ethnic and racial communities
- Excellent communication and organization skills, public speaking skills
- A Bachelor's degree in a related field, preferred
- Strong command of MS Office tools including PowerPoint, Excel and Word

How to Apply: Please email a cover letter, résumé, and 3 professional references in one attachment with Community Engagement Manager in the subject line to: pmurchison@experiencesymphoria.org. Interviews will begin March 15 and continue until the position is filled.

Symphoria's Workforce Expansion project is made possible by the New York State Council on the Arts under Governor Andrew M. Cuomo's Regional Economic Development Council Initiative.