



## **Symphoria INTERNSHIP Opportunities SUMMER**

Join the Symphoria team and experience the excitement of a growing arts nonprofit! Located in downtown Syracuse, Symphoria is Central New York's professional symphony orchestra and features a core of 50 experienced musicians who are committed to Central New York. Founded in December 2012, Symphoria operates as a professional co-op - one of only two orchestras structured this way in the U.S. – with musicians at the heart of the organization. Symphoria currently reaches more than 100,000 Central New York community members of all ages through more than 50 concerts each year in venues large and small, including a summer season of up to 10 free outdoor performances in parks throughout the region.

**Our mission is to engage and inspire community members throughout CNY through outstanding orchestral and ensemble performances, and innovative education and outreach initiatives.**

For the summer season (June and July), Symphoria has openings for THREE interns in one or more of the following focus areas (pending applicant interests, background, and skills):

**MARKETING**, including managing social media, post-concert surveys and analysis, website updates and content enhancement, materials distribution, and targeted audience development;

**DEVELOPMENT**, including donor and sponsor benefit fulfillment and tracking, event coordination and support, on-line foundation and corporate research, and database support;

**CONCERT PRODUCTION**, including assisting with concert set-up and strike, hospitality for guest artists and conductors, and a variety of pre- and post-concert responsibilities;

**EDUCATION & OUTREACH**, including communicating with area educators, assisting with the development and distribution of program materials, research and development of program assessment tools, and on-site support for Symphoria outreach initiatives.

**MUSIC LIBRARY**, including preparing music for distribution, expanding our music library database, ordering, copying, and bowing parts, and assisting Symphoria's music librarian as needed.

The successful candidate(s) will demonstrate a commitment to excellence, and the capacity to work both independently and as part of a team. Interns must demonstrate excellent organization skills, computer literacy in all standard programs (graphics expertise a plus), attention to detail, and well developed communication and interpersonal skills. Must be able to lift up to 25 lbs. Symphoria offers a flexible schedule, with a minimum commitment during the summer of 15 hrs/wk.

### **TO APPLY**

Interested candidates please email a **cover letter, resume, and contact information for 3 references** to: Catherine Underhill, Managing Director, at [cunderhill@ExperienceSymphoria.org](mailto:cunderhill@ExperienceSymphoria.org). Please include INTERN in the subject line. Applications will be accepted on a rolling basis until these positions are filled.